



Scoil Chualann

Enrolment Policy

This enrolment policy has been compiled according to the regulations of the Education Act 1998. Where the Irish and English versions of this policy are at variance with one another, the Irish version is deemed to prevail.

School Ethos

Scoil Chualann was founded to provide an all-Irish education for children and to meet the demand of parents for an all-Irish school in the Bray area.

Preference will be given to pupils who are being raised as Irish speakers.

- Irish is the language of communication between pupils, teachers and parents in the school.
- Scoil Chualann is an all-Irish national school with a Catholic ethos. The Catholic Archbishop of Dublin is the school patron.
- Non Catholic children who respect the school's Catholic ethos are welcome in Scoil Chualann.
- Every child's religion, traditions and culture are respected in Scoil Chualann.
- The School adheres to the guidelines and rules of the Department of Education and Science.

The Board of Management of Scoil Chualann aims to create a happy atmosphere which fosters the child's intellectual, physical, cultural, moral, spiritual, social and emotional development.

Primary school education through the medium of Irish is provided for the children. They acquire and become fluent Irish speakers. A love of Irish and all things Irish is fostered among the children and parents. This is achieved by creating an all-Irish environment in the school.

Parents who send their children to Scoil Chualann do so on the understanding that they will support their children, the teachers, the Board of Management and the school ethos.

Parent's active support is essential for the school to achieve its aims.

Scoil Chualann uses the immersion model of education. All subjects are taught through the medium of Irish. English is taught from the second term onwards in Senior Infants

Classes/Teachers

Scoil Chualann is a vertical mixed school. There are eight classes from Junior Infants to Sixth class. Scoil Chualann has a staff which includes an administrative principal, class teachers, learning support and resource teachers.

The Board of Management recognises a parent's right to enrol their child in a school of their choice.

The Board of Management is also responsible for the rights of the school community and in particular the rights of those children already registered with the school. The welfare of all children must be taken into account therefore, as well as the principles of natural justice when decisions are being taken. It is the Board of Management's right therefore to decide the maximum number of pupils to be registered for the following year. This information will be given to parents at a meeting to be held in the school in the year prior to the child enrolling in the school.

Junior Infants enrolment procedure (2015/2016 school year onwards)

Pupils must be four years before 31 March in the calendar year in which they commence school.

Expression of interest forms are available in the school during the first two weeks in September before the child is due to start school. Parents are advised to fill in this form and to return it to the school. The child's name is placed on an expression of interest list for the appropriate year.

The acceptance of an expression of interest form by the school does not guarantee a place for your child.

An acknowledgement is then given to the parents/guardians informing them that their child has been provisionally registered for the appropriate year .

Information Session/Sessions (for school year 2015/16 onwards)

A letter is sent to all parents/guardians whose children are on the provisional list in September before their child is due to start school inviting them to attend an information session if they are still interested in a place for their child in Scoil Chualann. The school's enrolment policy will be explained at this session. The application form will then be given to the parents and they will be advised to return it to the school within ten working days of a given date. The onus is on parents to express their interest in Irish when filling in the form. Postal applications will be accepted. The time and date of **delivery to the school** will be written on the application. A carbon copy of a receipt will be given to the parents stating time of day and date of receipt of the application. The onus is on parents to provide this receipt if so requested.

At this stage the application forms will be processed. Places will be allocated according to the following criteria:

1. Children who are fluent Irish speakers.
2. Children who have brothers and sisters already enrolled in the school
3. Children of permanent teachers in the school
4. Children whose parents wish them to receive their education through the medium of Irish. The Board of Management endeavours to accept new families each year.

Criteria 1

For clarity and fairness the Board of Management will appoint a board to assess these criteria. This board will include the school principal/deputy principal, the Chairperson or another Board member nominated by the Chairperson and a named independent person.

Places will be offered according to the aforementioned criteria once the ten days have elapsed.

Parents/Guardians will be asked to inform the school in writing within two weeks if they intend to accept the place offered to their child.

Parents who accept a place for their child in Scoil Chualann do so on the understanding that Scoil Chualann is an all Irish Catholic school.

They will be asked to accept in writing the rules and ethos of the school and also the Code of Behaviour and Discipline.

When all the available places have been filled, the parents/guardians of the children who have not received a place will be informed. Their names will remain on the waiting list and precedence will be given in the following order:

The time and date the child's application was received

Pupils with Disability or Special Educational Needs

Application for registration may be made for pupils with disability or special educational needs on the standard form. Together with the application form you will be asked to complete a form detailing your child's disability/special educational needs accompanied by a detailed medical or psychological assessment. Application forms for children with disabilities/special education needs must be submitted before 31st December of the year prior to their proposed attendance at school in order to allow the school sufficient time to access support for and assess the needs of the child involved.

Registration in classes other than Junior Infants

Children may be accepted in other classes if there is a space

- If the child is transferring from an Irish medium school
- If the child is a fluent Irish speaker

Parents must apply for a place in any other class in the school by writing to the Board of Management. The application must be accompanied by recent school reports and permission must be given in writing to the school principal to liaise with the child's previous teachers and school.

The decision to accept a child in any other class other than Junior Infants is made by the Board of Management and their decision is binding.

Appeal

An appeal can be lodged under section 29 of the Education Act 1998 to the Department of Education and skills if parents are dissatisfied with the implementation of this policy.

This policy will be reviewed on a regular basis by the Board of Management.

Ratified by the Board of Management on the 10/9/2014

Cathaoirleach

Príomhoide

Dáta: _____